

CITY OF SAN MARINO
LIBRARY BOARD OF TRUSTEES AGENDA

Liz Hollingsworth, Chair
Eldon Swanson, (Alt.), V. Chair
Susan Boegh
Oscar Chien
Mary Hsu
Linda Mollno
Lois Derry, (Alt.)



www.crowellpubliclibrary.org
(626) 300-0777 Phone
(626) 300-0121 Fax
Crowell Public Library
1890 Huntington Drive
San Marino, CA 91108

MONDAY, MAY 21, 2018
CROWELL PUBLIC LIBRARY
BOARD OF TRUSTEES
THORNTON ROOM
1890 HUNTINGTON DRIVE, SAN MARINO, CA

REGULAR MEETING AT 7:30 A.M.

The City of San Marino appreciates your attendance. Citizens' interest provides the Board of Trustees with valuable information regarding issues of the community.

Regular Meetings are held on the 4th Monday of every month.

In compliance with the American with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Library at (626) 300-0777 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Chair Liz Hollingsworth, Vice Chair Eldon Swanson, Sue Boegh, Oscar Chien, Lois Derry, Mary Hsu, and Linda Mollno.

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive, the Crowell Public Library, 1890 Huntington Drive and the Recreation Department, 1560 Pasqualito Drive. The agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC COMMENTS

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Library Board of Trustees on any item of interest to the public, before or during the Trustees' consideration of the item, that is within the subject matter jurisdiction of the Board of Trustees.

APPROVAL OF MINUTES

1. **April 23, 2018** – Regular Meeting

BOARD OF TRUSTEES REPORT

1. Chairman and Trustee Reports
 - a. Sexual Harassment Training
 - b. Serving with a Purpose: Mary Hsu
2. Crain Art Gallery Committee Report

NEW BUSINESS

1. New Trustees Approved
2. Outgoing Board Members to be Honored at the June 13 City Council Meeting
3. Training for New Trustees
4. Study Room Rules of Use Policy

CONTINUED BUSINESS

1. Ethics and Brown Act, Online TBA

CITY LIBRARIAN'S REPORT

1. City: Operating Metrics
2. City Librarian: Absent for June Trustee Meeting
3. Financial Budget Report – **April** (Preliminary)
4. Friends
 - a. Minutes – **April**
5. Foundation Update
 - a. Minutes – **April**
6. Operations
 - a. USB Ports Replaced on Adult Internet Access Computers
7. Statistics – **April**
8. Programming/Services
 - a. Summer Reading Club
 - b. Summer Intern Volunteer
9. Technology/Marketing
 - a. RFID Update
10. Special Presentation

PUBLIC WRITINGS DISTRIBUTED

All public writings distributed by the Board of Trustees to at least a majority of the Trustees regarding any item on this agenda will be made available at the Library located at 1890 Huntington Drive, San Marino, California.

PUBLIC COMMENTS

The public may at this time speak regarding any library-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the Thornton Room and hand it to the City Librarian. The Director reserves the right to place limits on duration of comments.

ADJOURNMENT

The Library Board of Trustees will adjourn to the next adjourned regular meeting to be held on **MONDAY, June 25, 2018, at 7:30 A.M.** in the Library Thornton Room, 1890 Huntington Drive, San Marino, California.

Irene McDermott
CITY LIBRARIAN